

Training Schedule

February – May 2012



www.hr.wa.gov/training

Department of Enterprise Services

Course Schedule

February – May 2012

Registration



State Agencies

Please contact your Training Representative or Human Resource office.

Public Agencies & Higher Education

Please follow your agency's directive for training registration processing.

Cancellations

If you are unable to attend a class, your agency's Training Representative or Human Resource Office must notify us. No shows and cancels made after the "Cancel Date" will be charged.

Reasonable Accommodations



Request an Accommodation: Please contact your agency's training office if you require an accommodation. Your agency must contact us at least four weeks prior to the course date.

Tips for Traveling

Ride the Intercity Transit system for free with a State Employee *Starpass*. To get a *Starpass*, contact your agency's transportation coordinator.

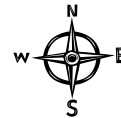
HRCI Approved Courses

"The use of this seal is not an endorsement by HR Certification Institute of the quality of the program. It means that this program has met HR Certification Institute's criteria to be pre-approved for recertification credit."



We're here to help

For questions about training, please stop by or contact us using the information listed below.



Location: 1500 Jefferson
Olympia, WA 98504










Hours: 7:30-5:00
Monday – Friday






E-Mail: Traininginfo@dop.wa.gov



Phone: 360-664-1921

<u>Course/Title/Code</u>	<u>Location</u>	<u>Date</u>	<u>Time</u>	<u>Cost</u>	<u>Cancel Date</u>	<u>Instructor</u>
Leadership Development						
Budgeting for the Non-Financial Manager (2 Days) (01-09-M091)	 Olympia	May 21-22	8:00 -4:30	\$300	May 3	Sam Knutson
Coaching: Bringing out the Best in Others (1/2 Day) (01-09-ZM52)	 Olympia	Feb 9	8:00 -12:00	\$100	Jan 24	Cindy Hadfield
	Olympia	May 14	8:00 -12:00	\$100	Apr 26	Cindy Hadfield
Conducting Effective Investigations Understanding Just Cause (1 Day) (01-09-M561)	 Olympia	Feb 1	8:00 -4:30	\$140	Jan 13	Cheryl Hintz Middleton
	Olympia	Apr 17	8:00 -4:30	\$140	Mar 30	Cheryl Hintz Middleton
Diversity Management (1 Day) (01-09-M563)	 Olympia	Mar 7	8:00 -4:30	\$160	Feb 17	Little Mendelson Law Firm
	Olympia	May 2	8:00 -4:30	\$160	Apr 16	Little Mendelson Law Firm
Eliminating Disrespect in the Workplace (1/2 Day) (01-09-M566)	Olympia	Feb 9	8:00 -12:00	\$85	Jan 24	Mary Dallman
Ethics in Leadership and Decision Making in WA State (1 Day) (01-09-M564)	 Olympia	Mar 13	8:00 -4:30	\$160	Feb 24	Little Mendelson Law Firm
	Olympia	May 9	8:00 -4:30	\$160	Apr 23	Little Mendelson Law Firm
Giving & Receiving Constructive Feedback (1/2 Day) (01-03-ZM20)	 Olympia	Apr 18	8:00 -12:00	\$100	Apr 2	Cindy Hadfield
Handling Emotions Under Pressure (1/2 Day) (01-03-ZM37)	Olympia	Feb 13	8:00 -12:00	\$100	Jan 26	Cindy Hadfield
Hiring Practices That are Legal and Effective (1 Day) (01-09-M560)	 Olympia	Feb 13	8:00 -4:30	\$140	Jan 26	Cheryl Hintz Middleton
	Olympia	Apr 23	8:00 -4:30	\$140	Apr 5	Cheryl Hintz Middleton
Leadership in Highly Effective Teams (1 Day) (01-09-M574)	Olympia	Mar 20	8:00 -4:30	\$160	Mar 2	Jane Wood
	Olympia	May 17	8:00 -4:30	\$160	May 1	Jane Wood
Leading an Inspired Workforce Part 1: How NOT to Micromanage (1 Day) (01-09-M570)	Olympia	Mar 13	8:00 -4:30	\$160	Feb 24	Rick Lynch
Leading an Inspired Workforce Part 2: Creating a Motivating Work Environment (1 Day) (01-09-M571)	Olympia	Apr 11	8:00 -4:30	\$160	Mar 26	Rick Lynch
Managing Across Generations (1 Day) (01-09-M251)	Olympia	Feb 1	8:00 -4:30	\$160	Jan 13	Jane Wood
	Olympia	Apr 11	8:00 -4:30	\$160	Mar 26	Jane Wood
Managing Change (1 Day) (01-09-M515)	Olympia	Mar 27	8:00 -4:30	\$160	Mar 9	Donna Vaudrin
	Olympia	May 11	8:00 -4:30	\$160	Apr 25	Donna Vaudrin
Managing Your Priorities (1/2 Day) (01-14-ZM39)	Olympia	Apr 5	8:00 -12:00	\$100	Mar 20	Cindy Hadfield

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Moving From Conflict To Collaboration (1/2 Day) (01-03-ZM54)	 Olympia	Mar 5	8:00 -12:00	\$100	Feb 16	Cindy Hadfield
Performance & Development Plan (PDP) (1/2 Day) (01-09-M325)	 Olympia	Feb 15	8:00 -12:00	\$85	Jan 30	Kris Brophy
	Olympia	May 3	8:00 -12:00	\$85	Apr 17	Kris Brophy
Preventing and Managing Workplace Violence (1.5 Days) (01-09-M559)	Olympia	Feb 6-7	8:00 -4:30 8:00 -12:00	\$200	Jan 19	Deborah Jefferies
	Olympia	Mar 14-15	8:00 -4:30 8:00 -12:00	\$200	Feb 27	Cheryl Hintz Middleton
	Olympia	Apr 26-27	8:00 -4:30 8:00 -12:00	\$200	Apr 10	Deborah Jefferies
Preventing Discrimination, Harassment and Managing Accommodations (2 Days) (01-09-M562)	 Olympia	Feb 23-24	8:00 -4:30	\$200	Feb 7	Ross Farr
	Olympia	Apr 9-10	8:00 -4:30	\$200	Mar 22	Ross Farr
Sexual Harassment Awareness & Prevention for Managers (1/2 Day) (01-09-M327)	Olympia	Apr 17	8:00 -12:00	\$75	Mar 30	Betsy BeMiller
Supervision Essentials-Phase I (3 Days) (01-09-M401)	Olympia	Feb 27-29	8:00 -4:30	\$350	Feb 9	Jane Wood
	Olympia	Mar 12-14	8:00 -4:30	\$350	Feb 23	Jane Wood
	Olympia	Apr 2-4	8:00 -4:30	\$350	Mar 15	Jane Wood
	Olympia	May 14-16	8:00 -4:30	\$350	Apr 26	Jane Wood
Supervision Essentials-Phase II (2 Days) (01-09-M402)	Olympia	Feb 23-24	8:00 -4:30	\$210	Feb 7	Jan Dwyer
	Olympia	Mar 5-6	8:00 -4:30	\$210	Feb 16	Dick Sande
	Olympia	Apr 30 & May 1	8:00 -4:30	\$210	Apr 12	Dick Sande

Professional Development

Customer Service

Customer Service (1 Day) (01-03-E059)	Olympia	Apr 12	8:00 -4:30	\$110	Mar 27	Wally Vlasak
Customer Service: Maintaining a Positive Attitude (1 Day) (01-03-E077)	Olympia	Mar 28	8:00 -4:30	\$110	Mar 12	Jane Wood

Government to Government

Government to Government Training (1 Day) (01-03-SP14)	Olympia	Feb 7	8:30 -4:30	\$110	Jan 20	Gordon James
	Olympia	Mar 6	8:30 -4:30	\$110	Feb 17	Gordon James
	Tukwila	Mar 20	8:30 -4:30	\$110	Mar 2	Gordon James
	Olympia	Apr 17	8:30 -4:30	\$110	Mar 30	Gordon James
	Olympia	May 8	8:30 -4:30	\$110	Apr 20	Gordon James

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Health & Safety						
Defensive Driving (1/2 Day) (01-07-EE33)	Olympia	Mar 16	8:00 -12:00	\$60	Feb 29	Judy Meuchel
First Aid Plus (1 Day) (01-07-EE58)	Olympia	Feb 8	8:00 -4:30	\$95	Jan 23	Chico Patalano
	Olympia	Apr 9	8:00 -4:30	\$95	Mar 22	Chico Patalano
	Olympia	May 14	8:00 -4:30	\$95	Apr 26	Chico Patalano
Managing Job Stress (1 Day) (01-07-EE05)	Olympia	Feb 8	8:00 -4:30	\$110	Jan 23	Jane Wood
Violence in the Workplace (1 Day) (01-07-M206)	Olympia	Mar 1	8:00 -4:30	\$110	Feb 14	Betsy BeMiller
	Olympia	May 3	8:00 -4:30	\$110	Apr 17	Betsy BeMiller
Interpersonal Communication						
Assertive Communication (2 Days) (01-03-E075)	Olympia	Feb 21-22	8:00 -4:30	\$150	Feb 3	Jane Wood
	Olympia	May 17-18	8:00 -4:30	\$150	May 1	Nancy Macduff
Communication Styles & Skills for Employees (2 Days) (01-03-E015)	Olympia	Mar 26-27	8:00 -4:30	\$175	Mar 8	Vicki Legman
Crucial Conversations (2 Days) (01-03-EC03)	 Olympia	Mar 29-30	8:00 -4:30	\$375	Mar 13	Doug Nathan
Emotional Intelligence (1 Day) (01-03-EC24)	Olympia	Feb 2	8:00 -4:30	\$110	Jan 17	Marsha Fraser
Giving & Receiving Constructive Feedback (1/2 Day) (01-03-ZM20)	 Olympia	Apr 18	8:00 -12:00	\$100	Apr 2	Cindy Hadfield
Handling Emotions Under Pressure (1/2 Day) (01-03-ZM37)	Olympia	Feb 13	8:00 -12:00	\$100	Jan 26	Cindy Hadfield
Interpersonal Communication Skills (2 Days) (01-03-E008)	Olympia	Apr 23-24	8:00 -4:30	\$155	Apr 5	Vicki Legman
Interpersonal Conflict Management (2 Days) (01-03-E00T)	 Olympia	Mar 22-23	8:00 -4:30	\$160	Mar 6	Gael Treesiwin
Moving From Conflict To Collaboration (1/2 Day) (01-03-ZM54)	 Olympia	Mar 5	8:00 -12:00	\$100	Feb 16	Cindy Hadfield
Serving Difficult Clients (2 Days) (01-03-E006)	Olympia	Mar 5-6	8:00 -4:30	\$160	Feb 16	Karen Lane
	Olympia	May 9-10	8:00 -4:30	\$160	Apr 23	Elmer Dixon
Management Framework						
Lean Methods for Lean Times (2 Days) (01-14-GE01)	Olympia	Feb 7-8	8:00 -4:30	\$200	Jan 20	David Norman
	Olympia	Mar 15-16	8:00 -4:30	\$200	Feb 28	David Norman
	Olympia	May 1-2	8:00 -4:30	\$200	Apr 13	David Norman

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Meetings & Facilitation						
Effective Meeting Management (1 Day) (01-14-M084)	Olympia	Feb 28	8:00 -4:30	\$135	Feb 10	Cheryl Threatt
	Olympia	Apr 2	8:00 -4:30	\$135	Mar 15	Peter Dahlin
Facilitation Skills Advanced (2 Days) (01-14-EM02)	Olympia	Mar 22-23	8:00 -4:30	\$175	Mar 6	Cheryl Threatt
Facilitator Skills Training (3 Days) (01-14-EP72)	Olympia	Feb 29, Mar 1-2	8:00 -4:30	\$225	Feb 13	Ilana Guttmann
	Olympia	Apr 16-18	8:00 -4:30	\$225	Mar 29	Cheryl Threatt
Personal Development						
Building Confidence, Competence, & Credibility (2 Days) (01-14-EPB6)	Olympia	Mar 19-20	8:00 -4:30	\$135	Mar 1	JoAnn Nai-che
Managing Your Priorities (1/2 Day) (01-14-ZM39)	Olympia	Apr 5	8:00 -12:00	\$100	Mar 20	Cindy Hadfield
Success Habits (1 Day) (01-14-EP04)	Olympia	May 23	8:00 -4:30	\$110	May 7	Rick Lynch
Time Management (1 Day) (01-14-M094)	Olympia	Feb 22	8:00 -4:30	\$110	Feb 6	Rick Lynch
	Olympia	Apr 12	8:00 -4:30	\$110	Mar 27	Rick Lynch
Understanding the Diverse Workforce (1/2 Day) (01-14-ER04)	Olympia	Mar 8	8:00 -12:00	\$85	Feb 21	Jan Dwyer
	Olympia	May 16	8:00 -12:00	\$85	Apr 30	Jan Dwyer
Presentation & Training Design & Delivery						
Adult Learning Styles (1 Day) (01-03-EC23)	 Olympia	May 21	8:00 -4:30	\$110	May 3	Jane Wood
Presentation Skills (2 Days) (01-03-E002)	Olympia	Mar 12-13	8:00 -4:30	\$170	Feb 23	Judy Clark
Train the Trainer Part 1: Designing Effective Training Programs (2 Days) (01-03-EC20)	Olympia	Mar 19-20	8:00 -4:30	\$190	Mar 1	Guila Muir
Train the Trainer Part 2: Basic Delivery Techniques (1 Day) (01-03-EC21)	Olympia	Apr 13	8:00 -4:30	\$120	Mar 28	Jane Wood
Train the Trainer Part 3: Polishing Your Delivery Skills (1 Day) (01-03-EC22)	Olympia	May 9	8:00 -4:30	\$120	Apr 23	Sharon Bridwell
Written Communications						
Clear Rule Writing (2 Days) (01-03-EW43)	 Olympia	Apr 23-24	8:00 -4:30	\$360	Apr 5	Ginny Redish
Editing & Proofreading Skills (2 Days) (01-03-EW39)	Olympia	May 14-15	8:00 -4:30	\$155	Apr 26	Karen Lane
Editing Skills Review (1 Day) (01-03-EW55)	Olympia	May 22	8:00 -4:30	\$120	May 4	Virginia Given
Grammar Review - Part 1(1 Day) (01-03-EW53)	Olympia	Mar 6	8:00 -4:30	\$120	Feb 17	Virginia Given


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Grammar Review - Part 2 (1 Day) (01-03-EW54)	Olympia	May 10	8:00 -4:30	\$120	Apr 24	Virginia Given
Punctuation Skills - Part 1 (1 Day) (01-03-EW57)	Olympia	Apr 2	8:00 -4:30	\$120	Mar 15	Sharon Bridwell
Technical Writing: Editing Techniques (1 Day) (01-03-EW59)	Olympia	Apr 26	8:00 -4:30	\$120	Apr 10	Sharon Bridwell
Technical Writing: Proofreading Techniques (1 Day) (01-03-EW60)	Olympia	May 3	8:00 -4:30	\$120	Apr 17	Sharon Bridwell
Technical Writing: Tricks of the Trade (2 Days) (01-03-EW37)	Olympia	Mar 1-2	8:00 -4:30	\$155	Feb 14	Sharon Bridwell
Writing Documents in Plain Talk (1 Day) (01-03-EW50)	Olympia	Feb 2	8:00 -4:30	\$110	Jan 17	Virginia Given
	Olympia	Mar 12	8:00 -4:30	\$110	Feb 23	Jordan Peabody
	Olympia	Apr 3	8:00 -4:30	\$110	Mar 16	Virginia Given
	Olympia	May 7	8:00 -4:30	\$110	Apr 19	Jordan Peabody
Writing Emails (1 Day) (01-03-EW64)	Olympia	Apr 5	8:00 -4:30	\$110	Mar 20	Jordan Peabody
Writing for the Web (1 Day) (01-03-EW44)	Olympia	Apr 25	8:00 -4:30	\$260	Apr 9	Ginny Redish
Writing Manuals (2 Days) (01-03-EW65)	Olympia	Mar 14-15	8:00 -4:30	\$165	Feb 27	Rivas Hassell-Corbiell
Writing Minutes & Meeting Notes (1 Day) (01-03-EW19)	Olympia	Mar 8	8:00 -4:30	\$110	Feb 21	Jordan Peabody
Writing Policies & Procedures (2 Days) (01-03-EW10)	Olympia	Feb 15-16	8:00 -4:30	\$165	Jan 30	Jordan Peabody
Writing Skills (1 Day) (01-03-EW04)	 Olympia	Feb 23	8:00 -4:30	\$120	Feb 7	Sharon Bridwell
	Olympia	Apr 13	8:00 -4:30	\$120	Mar 28	Sharon Bridwell
Government Efficiency						
Collecting Meaningful Data (1 Day) (01-14-GE15)	 Olympia	Feb 13	8:00 -4:30	\$135	Jan 26	Carol Knight-Wallace
	Olympia	May 2	8:00 -4:30	\$135	Apr 16	Don Bell
Communicating with Data (1 Day) (01-14-GE14)	Olympia	Apr 3	8:00 -4:30	\$110	Mar 16	David Norman
Lean Methods for Lean Times (2 Days) (01-14-GE01)	Olympia	Feb 7-8	8:00 -4:30	\$200	Jan 20	David Norman
	Olympia	Mar 15-16	8:00 -4:30	\$200	Feb 28	David Norman
	Olympia	May 1-2	8:00 -4:30	\$200	Apr 13	David Norman
Performance Accountability: How to Measure Outcomes (1 day) (01-09-GE17)	Olympia	Feb 17	8:00 -4:30	\$110	Feb 1	Rick Lynch
	Olympia	Apr 10	8:00 -4:30	\$110	Mar 23	Rick Lynch
Performance Management (1 Day) (01-14-GE12)	Olympia	Apr 16	8:00 -4:30	\$110	Mar 29	Kelly Foster

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Understanding Data (1 Day) (01-14-GE13)	Olympia	Mar 21	8:00 -4:30	\$110	Mar 5	David Norman
Information Technology						
Database Administration & Management						
SQL Server 2008 Integration Services - SSIS (3 Days) (01-04-T676)	Lacey	Mar 12-14	8:00 -4:30	\$1,125	Feb 23	Jim Parshall
SQL Server 2008 Reporting Services (2 Days) (01-04-T686)	Lacey	Mar 21-22	8:00 -4:30	\$595	Mar 5	Jillian Bates
Developer Software						
ADO.NET Accessing Data with .Net 4 (3 Days) (01-04-T766)	Lacey	Feb 22-24	8:00 -4:30	\$995	Feb 6	Jim Parshall
Service Oriented Architecture - SOA (2 Days) (01-04-T660)	Lacey	Mar 1-2	8:00 -4:30	\$685	Feb 14	Jim Parshall
SharePoint Developer - Level 1 (3 Days) (01-04-T661)	Lacey	Feb 27-29	8:00 -4:30	\$990	Feb 9	Jim Parshall
Web Application Development with ASP.NET 4 (3 Days) (01-04-T777)	Lacey	Mar 27-29	8:00 -4:30	\$995	Mar 9	Jim Parshall
Geographic Information Systems						
ArcGIS Desktop I: Getting Started with GIS (2 Days) (01-04-T653)	Seattle	Mar 5-6	8:30 -5:00	\$725	Feb 16	Cheryl Wilder
	Seattle	May 7-8	8:30 -5:00	\$725	Apr 19	Cheryl Wilder
ArcGIS Desktop II: Tools and Functionality (3 Days) (01-04-T654)	Seattle	Mar 7-9	8:30 -5:00	\$925	Feb 20	Cheryl Wilder
	Seattle	May 9, 10-11	8:30 -5:30 8:30 -5:00	\$925	Apr 23	Cheryl Wilder
ArcGIS Desktop III: Workflows & Analysis (2 Days) (01-04-T655)	Seattle	Feb 23-24	8:30 -5:00	\$725	Feb 7	Cheryl Wilder
Document Your Data Mastering Metadata (1/2 Day) (01-04-T786)	Seattle	Apr 2	1:00 -5:00	\$250	Mar 15	Cheryl Wilder
Effective Analysis: A Tour of GIS Tools (1/2 Day) (01-04-T783)	Seattle	Apr 6	8:00 -12:00	\$250	Mar 21	Cheryl Wilder
Efficient Geoprocessing with ModelBuilder (1 Day) (01-04-T782)	Seattle	Apr 5	8:00 -5:00	\$390	Mar 20	Cheryl Wilder
King County GIS Academy (5 Days) (01-04-T671)	Seattle	Apr 2-6	8:30 -5:00	\$1,150	Mar 15	Cheryl Wilder
Managing Data Using SQL & GIS Tools (1 Day) (01-04-T787)	Seattle	Apr 3	8:00 -5:00	\$390	Mar 16	Cheryl Wilder
Staying Current with GIS: Beyond the Basics (1/2 Day) (01-04-T785)	Seattle	Apr 2	8:00 -12:00	\$250	Mar 15	Cheryl Wilder

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Topics in Advanced GIS Editing (1 Day) (01-04-T784)	Seattle	Apr 4	8:00 -5:00	\$390	Mar 19	Cheryl Wilder
Hardware & Networks						
Cisco-Interconnecting Network Devices -ICND (5 Days) (01-04-T050)	Lacey	Mar 26-30	8:00 -4:30	\$1,750	Mar 8	Michael Jameson
IT Governance						
ITIL v3 Certification Course (3 Days) (01-04-T656)	Lacey	Feb 21-23	8:00 -4:30	\$985	Feb 3	Valerie Champagne
Operating Systems						
Linux Accelerated (4 Days) (01-04-T603)	Lacey	Mar 26-29	8:00 -4:30	\$1,120	Mar 8	SPSCC Staff
Windows Server 2008: Active Directory (4 Days) (01-04-T691)	Lacey	Mar 19-22	8:00 -4:30	\$1,295	Mar 1	Jim Parshall
Security						
ASP.NET Security (3 Days) (01-04-T762)	Lacey	Feb 15-17	8:00 -4:30	\$995	Jan 30	Jim Parshall
Security+ (5 Days) (01-04-T255)	Lacey	Feb 6-10	8:00 -4:30	\$1,375	Jan 19	Jim Parshall
Web Design						
SharePoint Services for New Users (3 Days) (01-04-T627)	Lacey	Feb 14-16	8:00 -4:30	\$500	Jan 27	Valerie Champagne
PC End User						
Project Management Software						
Project 2010 (3 Days) (01-04-T776)	Lacey	Feb 28-29 & Mar 1	8:00 -4:30	\$475	Feb 10	Debbie Lonborg
HRMS Training						
HRMS Employee Hiring, and Processing (1.5 Days) (01-04-H008)	Olympia	Feb 8-9	8:00 -4:30 8:00 -12:00	\$0	Feb 1	DOP Staff
Human Resource Development						
Conducting Effective Investigations Understanding Just Cause (1 Day) (01-09-M561)	 Olympia	Feb 1	8:00 -4:30	\$140	Jan 13	Cheryl Hintz Middleton
	Olympia	Apr 17	8:00 -4:30	\$140	Mar 30	Cheryl Hintz Middleton
Determining Competencies Thru Job Analysis (1 Day) (01-16-CS02)	Olympia	Apr 19	8:00 -4:30	\$120	Apr 3	Mike Raich
Diversity Management (1 Day) (01-09-M563)	 Olympia	Mar 7	8:00 -4:30	\$160	Feb 17	Little Mendelson Law Firm
	Olympia	May 2	8:00 -4:30	\$160	Apr 16	Little Mendelson Law Firm

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Ethics in Leadership and Decision Making in WA State (1 Day) (01-09-M564)	 Olympia	Mar 13	8:00 -4:30	\$160	Feb 24	Little Mendelson Law Firm
	Olympia	May 9	8:00 -4:30	\$160	Apr 23	Little Mendelson Law Firm
Hiring Practices That are Legal and Effective (1 Day) (01-09-M560)	 Olympia	Feb 13	8:00 -4:30	\$140	Jan 26	Cheryl Hintz Middleton
	Olympia	Apr 23	8:00 -4:30	\$140	Apr 5	Cheryl Hintz Middleton
Preventing and Managing Workplace Violence (1.5 Days) (01-09-M559)	 Olympia	Feb 6-7	8:00 -4:30 8:00 -12:00	\$200	Jan 19	Deborah Jefferies
	Olympia	Mar 14-15	8:00 -4:30 8:00 -12:00	\$200	Feb 27	Cheryl Hintz Middleton
	Olympia	Apr 26-27	8:00 -4:30 8:00 -12:00	\$200	Apr 10	Deborah Jefferies
Preventing Discrimination, Harassment and Managing Accommodations (2 Days) (01-09-M562)	 Olympia	Feb 23-24	8:00 -4:30	\$200	Feb 7	Ross Farr
	Olympia	Apr 9-10	8:00 -4:30	\$200	Mar 22	Ross Farr

Investigator Training

Investigator Training Advanced (1 Day) (01-14-IV02)	 Olympia	Apr 3	8:00 -4:30	\$145	Mar 16	Cheryl Hintz Middleton
Investigator Training Core (2 Days) (01-14-IV01)	 Olympia	Feb 6-7	8:00 -4:30	\$235	Jan 19	Cheryl Hintz Middleton
	Olympia	Mar 7-8	8:00 -4:30	\$235	Feb 17	Cheryl Hintz Middleton
	Olympia	May 7-8	8:00 -4:30	\$235	Apr 19	Cheryl Hintz Middleton

Project Management Training

Project Management Electives

Project 2010 (3 Days) (01-04-T776)	Lacey	Feb 28-29 & Mar 1	8:00 -4:30	\$475	Feb 10	Debbie Lonborg
SharePoint for Project Management (3 Days) (01-04-T679)	Lacey	Mar 6-8	8:00 -4:30	\$875	Feb 17	Jim Parshall

Project Management Certificate Program

Managing Human Resources for Projects (2 Days) (01-14-P037)	Lacey	Mar 21-22	8:00 -4:30	\$365	Mar 5	Dalene Sprick
Project Communications Management (2 Days) (01-14-P019)	Lacey	Feb 15-16	8:00 -4:30	\$375	Jan 30	Dalene Sprick
Project Initiation & Planning (2 Days) (01-14-P015)	Lacey	Feb 28-29	8:00 -4:30	\$365	Feb 10	Sharon Sikes
Project Management Essentials (2 Days) (01-14-P007)	Lacey	Feb 7-8	8:00 -4:30	\$375	Jan 20	Dave Pratt
	Lacey	Mar 27-28	8:00 -4:30	\$365	Mar 9	Sharon Sikes

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Project Risk Management (2 Days) (01-14-P020)	Lacey	Mar 6-7	8:00 -4:30	\$365	Feb 17	Dave Pratt
Risk Management						
Defensive Driving (1/2 Day) (01-07-EE33)	Olympia	Mar 16	8:00 -12:00	\$60	Feb 29	Judy Meuchel
Drug Free Workplace (1/2 Day) (01-07-EE59)	Olympia	May 1	8:00 -12:00	\$75	Apr 13	Chico Patalano
Ethics in State Government (1/2 Day) (01-14-EPF2)	 Olympia	Apr 3	8:00 -11:00	\$75	Mar 16	Wally Vlasak
Interpersonal Conflict Management (2 Days) (01-03-E00T)	 Olympia	Mar 22-23	8:00 -4:30	\$160	Mar 6	Gael Treesiwin
Investigator Training Advanced (1 Day) (01-14-IV02)	 Olympia	Apr 3	8:00 -4:30	\$145	Mar 16	Cheryl Hintz Middleton
Investigator Training Core (2 Days) (01-14-IV01)	 Olympia	Feb 6-7	8:00 -4:30	\$235	Jan 19	Cheryl Hintz Middleton
	Olympia	Mar 7-8	8:00 -4:30	\$235	Feb 17	Cheryl Hintz Middleton
	Olympia	May 7-8	8:00 -4:30	\$235	Apr 19	Cheryl Hintz Middleton
Sexual Harassment Awareness & Prevention (1/2 Day) (01-14-ER03)	Olympia	Feb 2	8:00 -12:00	\$75	Jan 17	Betsy BeMiller
	Olympia	May 8	8:00 -12:00	\$75	Apr 20	Judy Clark
Sexual Harassment, Diversity & Ethics (1 Day) (01-14-ER02)	Olympia	May 15	8:00 -4:30	\$110	Apr 27	Betsy BeMiller
Supervision Essentials-Phase I (3 Days) (01-09-M401)	Olympia	Feb 27-29	8:00 -4:30	\$350	Feb 9	Jane Wood
	Olympia	Mar 12-14	8:00 -4:30	\$350	Feb 23	Jane Wood
	Olympia	Apr 2-4	8:00 -4:30	\$350	Mar 15	Jane Wood
	Olympia	May 14-16	8:00 -4:30	\$350	Apr 26	Jane Wood
Understanding the Diverse Workforce (1/2 Day) (01-14-ER04)	Olympia	Mar 8	8:00 -12:00	\$85	Feb 21	Jan Dwyer
	Olympia	May 16	8:00 -12:00	\$85	Apr 30	Jan Dwyer
Violence in the Workplace (1 Day) (01-07-M206)	Olympia	Mar 1	8:00 -4:30	\$110	Feb 14	Betsy BeMiller
	Olympia	May 3	8:00 -4:30	\$110	Apr 17	Betsy BeMiller